

DJ Basin Safety Council

MINUTES OF A MEETING

04/09/2008

A meeting of the DJ Basin Safety Council (the "**Council**"), was held on 04/09/2008 at 11:00am mountain time at the Famous Dave's Restaurant.

Council Present:

Randy Ekx, Ken Espinoza, Brady Miller, Cristen Stone

Council Absent:

Travis Bydalek, Laura Gavito

Call to Order

Randy Ekx called the meeting to order at 11:30 am and Cristen Stone recorded the minutes. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

CEO Report

Randy Ekx reviewed the agenda and welcomed everyone to the meeting. Next, Randy discussed the current status of the company and its progress. A number of questions were asked and extensive discussion ensued.

Closed Session

The Board next discussed a number of strategic topics. Questions were asked and answered. (See agenda minutes.)

Adjournment

There being no further business to come before the meeting, the meeting was adjourned at 1:30 pm.

Respectfully submitted,



Cristen Stone, Recording Secretary

DJ Basin Safety Council

AGENDA MINUTES

DATE: 04/09/2008
 TIME: 11:00 AM
 BREAK: 12:00PM FOR
 30 MIN TO EAT
 END: 1:30PM
 FAMOUS DAVE'S RESTAURANT

MEETING CALLED BY	Randy Ekx
IN ATTENDANCE	Randy Ekx, Ken Espinosa, Cristen Stone. Brady Miller @ 12:30
NOTE TAKER/TIME KEEPER	Cristen Stone

Agenda topics

CREDIT CARD FEES RANDY EKK

DISCUSSION	Set up Fee is \$149.00. Visa /MasterCard/Discover CC Fees are \$2.64 per \$100, DC are \$2.59 per \$100, Corp CC are \$3.44 per \$100, DC \$3.39 per \$100. ? Raise Training prices to justify CC processing.	
	Ready for Web.	
CONCLUSIONS	Training prices will be raise to cover costs. See next Agenda.	
	Motion Carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Get info to web designer.	Randy Ekx	

TRAINING PRICES RANDY EKK

DISCUSSION	Revise price structure for training classes. Need to increase to cover CC costs. Prices effective 6/1/2008.	
	Member Prices to be \$65 OSHA or \$60 CPR by itself or \$110 for both. Non member \$80 OSHA - \$60 CPR \$130 for both.	
	No refunds. "You book it, you bought it". Have to pay full price to reschedule.	
CONCLUSIONS	Training prices will change to cover costs of CC processing.	
	Motion Carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Need to review structure to Fix non members prices. CRP	All	
Present Training Prices to Laura Gavito	Cristen Stone	

ETC BYLAWS BRADY MILLER

DISCUSSION	Can we abide by bylaws for ETC to become affiliated? Brady to review bylaws for ETC and western slope	
	To use ETC / Western Slope as an outline and merge them to create the best of both.	
	Would like to include bylaw extends time in position and creates an Executive board for founding members.	
CONCLUSIONS	Brady to follow up on bylaws.	
	Motion Carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
To create merged version of ETC and Western Slope bylaws	Brady Miller	

TRAINING CENTER / MUSEUM RANDY EKK

DISCUSSION	Randy found a location in Greeley off of Hwy 85/34 for training center and museum.	
	Would like to make a proposal to get contributions from EnCana, Noble, Anadarko, PDC and Petro-Canada.	
CONCLUSIONS	Brady to have realtor look into locations for training center.	
	Motion Carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Have a realtor look into Hwy 85/34 location and others	Brady Miller	
Create proposal for contributions from Oil Companies		

DJ Basin Safety Council

DEBIT CARD FOR THE COUNCIL

RANDY EKX

DISCUSSION	Should we get a Debit card for the council?	
	Would be nice to have to avoid council reimbursements.	
CONCLUSIONS	Will get a debit card for all current signers on account.	
	Motion Carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Get Debit cards for member on bank account	Randy Ekx	

WEB SITE

KEN ESPINOSA / BRADY MILLER

DISCUSSION	Ken would like to reiterate no addition information to be allowed during training provided by council.	
	Brady would like to sell advertising on the web site and look into adding online training as an option.	
CONCLUSIONS	No addition info during class, only allowed while trainer is cleaning up at the end of the day.	
	Add advertising to the web site and look into adding online training.	
	Motion Carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Get information to web designer	Rand Ekx	
Look into online training.		

CRISTEN STONE AS ASSISTANT SECRETARY

RANDY EKX

DISCUSSION	Cristen Stone as assistant secretary to the council to assist Laura Gavito with tasks.	
	Email all training requests to Cristen Stone for scheduling and assist with billing. Help figure out a method to ensure price Billed is correct for combined class discount.	
CONCLUSIONS	Cristen will be assistant Secretary	
	Motion Carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Need to review structure to Fix non members prices. CRP	All	
Contact Laura Gavito	Cristen Stone	

ADDITIONAL TRAINING SUGGESTIONS

KEN ESPINOSA

DISCUSSION	Ken would like to add more training classes, i.e. Trenching Excavation and Shoring.	
	Get other suggestion for training members would like to have offered. Maybe offer certain classes quarterly.	
CONCLUSIONS	Add more training classes to schedule.	
	Motion Carried	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Get suggestions for new classes		

SPECIAL NOTES	Question asked: Can you bill the company requiring training for the employee hours and classes.